

CALL FOR NOMINATIONS

ALBERTA
LIEUTENANT GOVERNOR'S
AWARD FOR EXCELLENCE IN
PUBLIC ADMINISTRATION

2009

Institute of Public Administration of Canada
Alberta Regional Groups



The Edmonton and Calgary Regional Groups of the Institute of Public Administration of Canada (IPAC) are pleased to invite nominations for the annual Lieutenant Governor's Award for Excellence in Public Administration in Alberta.

IPAC is a non-profit organization that is dedicated to advancing excellence in the public service through learning, networking, and celebrating achievement among governments, colleges, universities, and others interested in public administration.

THE AWARD:

The Lieutenant Governor of Alberta is the patron of this award.

The award recognizes the exceptional achievement of a person who has:

- Shown distinctive leadership in public administration or
- Who has made a significant contribution in the field of public administration in the province, by writings or other endeavors.

The award pays tribute to public sector practitioners whose careers exhibit the highest standards of excellence, dedication, and accomplishments.

It seeks to provide recognition of an outstanding individual and to underscore the efforts of creative, highly skilled individuals in the public sector.

The award recognizes outstanding contributions on a sustained basis rather than as a result of a single initiative. Candidates will be judged based on criteria which include their leadership skills, innovation/creativity, accomplishment/impact, and community involvement.

THE NOMINATION PACKAGE:

Nominations must include the following elements:

1. ***Nomination letter***
A cover letter including the name, address, telephone number, and organization of both the nominee and nominator(s).
2. ***Biography***
A brief summary (not more than three pages) of the nominee's educational background, positions held, description of achievements, and contributions in the public service and other relevant data.
3. ***Accomplishments***
A narrative based on the selection criteria for the award (not exceeding five pages) explaining the basis for the nomination that, in the opinion of the nominator(s), qualifies the nominee for the award. Supporting material you may wish the selection committee to consider may be attached.
4. ***References***
Letters from at least three people in support of the nomination.

The selection committee will make its judgment solely on the basis of the information received and will not seek additional information about any of the nominees.

It will, however, follow up with the nominator should one of the four elements from the nomination package be missing.

Please note that, in making its decision, the selection committee attaches considerable importance to the nature and quality of the documentation that is being submitted by the nominators.

Therefore, submitting a full and complete package of information is advantageous.

Nominations are considered to be eligible for two years with the approval of the nominator.

SUBMISSIONS

Anyone may nominate a person by submitting a nomination to either of the awards committee contacts listed at the bottom of this form.

CRITERIA

- The award is open to current or former public administration practitioners from federal, provincial, or municipal government, school boards, universities and colleges, or other agencies, boards and associations supported by public funds.
- IPAC executive members, whether national or regional, are not eligible to receive the award while holding office.
- Persons actively engaged in politics are not eligible during their term.
- Service in any field of public administration, including work of an administration or professional nature, is relevant. The contributions should, however, be related to public administration as opposed to purely scientific or technical work.

SELECTION COMMITTEE

IPAC will strike a selection committee that will consist of:

- Past Chairs of the Edmonton and Calgary IPAC Regional Groups
- A member of Alberta Government's Executive Committee
- Chairs of the IPAC Edmonton and Calgary Awards Committees
- Senior representative of a sponsor organization

The selection committee will pay close attention to the following criteria:

- Leadership
- Accomplishments/impact
- Innovation and creativity
- Dedication and sustained effort
- Contribution to the professions
- Contribution to the community
- Reputation

The deadline for the receipt of nominations is October 9, 2009, and this deadline will be strictly adhered to.

PRIZE AND PRESENTATION

The Lieutenant Governor will present the award, a custom made gold medalion and a framed citation, at a ceremony to be held either at Government House in Edmonton or at McDougall Centre in Calgary, in early December 2009.

RECENT RECIPIENTS:

- 2004: Roger Palmer** (former Deputy Minister, Alberta Health and Wellness)
2005: Bill Sutherland (former Chief Commissioner, Strathcona County)
2006: Allan Tupper (former professor and Associate Vice-President, Government Relations, U of A)
2007: Roger Gibbins (CEO, Canada West Foundation)
2008: Ron Hicks (former Deputy Minister, Alberta Executive Council)

Submit the nomination and attachments by **October 9, 2009**, to:

Kathryn Delahunt, Chair
Awards Committee
Institute of Public Administration of Canada
Edmonton Regional Group
9th Floor, J.E. Brownlee Building
10365-97th Street
Edmonton, Alberta T5J 3W7
Telephone: 780-427-1176
e-mail: kathryn.delahunt@gov.ab.ca

or

Wilfred Taylor-Cole, Chair
Awards Committee
Institute of Public Administration of Canada
Calgary Regional Group
6th Floor, TGS Place
1520-4th Street SW
Calgary, Alberta T2R 1H5
Telephone: 403-297-3413
e-mail: wilf.taylor@gov.ab.ca